



Austin T. Levy School

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Dear Families:

Austin T. Levy School will be holding its Third Annual **“Someone Special Day”** on the Friday before Memorial Day, **May 27, 2016**. This is always such an exciting event, and we can’t wait to welcome all our families again!

Children have the opportunity to invite “someone special” to share brunch with them on that day, following our Memorial Day Celebration. Each student or his/her guest will be responsible for bringing in meals for **BOTH** to enjoy. Please feel free to bring lawn chairs or blankets, as we will be eating outside, weather permitting.

The Memorial Day Celebration will begin at 9:30. Brunch will follow at about 10:15, and end at 11:15.

Invited guests will be asked to report to classroom teachers at the conclusion of the celebration to sign students out for brunch and dismissal:

*Please report to the designated area and **locate your child’s teacher**:

- **Grade K** Guests will meet their students in front of the building, to the right of the main doors
- **Grade 1** Guests will meet their students in front of the building, to the left of the main doors

Guests and students will be matched up by school staff and then proceed to the school grounds to eat. **With the permission of their parents, students are free to leave school for the day with their brunch guests**, once they have been signed out with the classroom teacher. For the safety of our children, **ALL students must be picked up in designated areas and signed out with teachers, whether or not they are leaving school after brunch.**

Please note that students will **NOT** be returning to their classrooms if they are leaving school after brunch, and it will not be necessary to send a backpack to school that day.

RECAP:

- Brunch will be held from about 10:15 – 11:15 on Friday, May 27th.
- Guests should arrive by 9:30 for the Memorial Day Celebration and meet students at designated areas (above) immediately following.
- Please carpool if possible.
- Parking at school will be limited to the **side lot only**. Main Street and Chapel Street may be used for parking. Parking will also be available in the municipal lots near the Jesse Smith Library.
- In the event of rain, the Memorial Day Celebration and brunch will be rescheduled for Tuesday, May 31st. A phone and email alert message will be sent on Thursday evening if the event is going to be postponed.
- **Students must remain with their guests at ALL times once they have been signed out.** Playground equipment is off limits.
- Students remaining for the rest of the school day must report back to their classroom teachers at their designated areas (where they were picked up) at 11:15.

Parents and guardians are asked to please **completely** fill out and sign the attached form and return it to school no later than next **MONDAY, MAY 9th**.

Thank you in advance for your cooperation. We’re looking forward to a wonderful day!

